

MORNING STAR LUTHERAN CHURCH & SCHOOL

N171 W20131 Highland Road, Jackson, WI 53037-9245
church: (262) 677-9357 church@morningstarwels.org
school: (262) 677-9196 school@morningstarwels.org
www.morningstarwels.org

WEDDING INFORMATION FORM

Name of bride: _____

Name of groom: _____

Date of wedding ceremony: _____

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WEDDING PERSONNEL

Officiating pastor: _____ Church affiliation: _____

Keyboardist/organist: _____ Church affiliation: _____

Vocalist(s) and church affiliation: _____

Instrumentalist(s), instrument(s) and church affiliation: _____

Photographer: _____

Videographer: _____

Florist: _____

The Morning Star members listed below are assigned to this wedding.

Facility supervisor: _____ Phone: _____ E-mail: _____

Audio operator: _____ Phone: _____ E-mail: _____

Video operator: _____ Phone: _____ E-mail: _____

Custodian: _____ Phone: _____ E-mail: _____

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WEDDING PARTY

Parents of the bride: _____

Parents of the groom: _____

Maid/Matron of Honor: _____ Relationship to bride/groom: _____

Bridesmaid: _____ Relationship to bride/groom: _____

Bridesmaid: _____ Relationship to bride/groom: _____
 Bridesmaid: _____ Relationship to bride/groom: _____
 Bridesmaid: _____ Relationship to bride/groom: _____
 Bridesmaid: _____ Relationship to bride/groom: _____
 Bridesmaid: _____ Relationship to bride/groom: _____
 Junior Bridesmaid: _____ Relationship to bride/groom: _____
 Flower Girl: _____ Relationship to bride/groom: _____
 Personal Attendant: _____ Relationship to bride/groom: _____

Best Man: _____ Relationship to bride/groom: _____
 Groomsman: _____ Relationship to bride/groom: _____
 Groomsman: _____ Relationship to bride/groom: _____
 Groomsman: _____ Relationship to bride/groom: _____
 Groomsman: _____ Relationship to bride/groom: _____
 Groomsman: _____ Relationship to bride/groom: _____
 Groomsman: _____ Relationship to bride/groom: _____
 Junior Groomsman: _____ Relationship to bride/groom: _____
 Ring Bearer: _____ Relationship to bride/groom: _____

Usher: _____ Relationship to bride/groom: _____
 Usher: _____ Relationship to bride/groom: _____
 Usher: _____ Relationship to bride/groom: _____
 Usher: _____ Relationship to bride/groom: _____

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WORSHIP SERVICE INFORMATION

Bible reading(s) (book/chapter/verse): _____
 Sermon text (book/chapter/verse): _____
 Processional music (title and composer): _____
 Recessional music (title and composer): _____
 Anthems/songs sung by vocalist(s): _____
 Hymns sung by congregation: _____

The couple should check with the officiating pastor regarding the bulletin design and contents. The couple is responsible for purchasing the bulletins. **Please note:** any music/lyrics or detailed order of service printed in the bulletin or projected on the video screens must follow copyright guidelines. Please contact the church secretary for more information.

Description of the design/publication of bulletin: _____

Who will type and print the bulletin? _____ Quantity: _____

Will the video projection system be used for this wedding worship service? _____

Description of service information to be included on the presentation slides: _____

Who will create the video slides? _____

Special information/instructions: _____

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WEDDING CEREMONY FEES

Personnel payments should be given to the facility supervisor who will distribute them to the personnel assigned to this wedding. Payments are due before/by the wedding rehearsal.

\$125.00 cash or check to facility supervisor (name) _____

\$50.00 cash or check to audio operator (name) _____

(if using projection system) **\$50.00** cash or check to video operator (name) _____

\$50.00 cash or check to Morning Star Lutheran Church (to pay the wages of custodial staff)

Date of personnel payment: _____

The facility rental payment should be given to the facility supervisor and is due before/by the wedding rehearsal. The facility rental fee is required for couples who are not members of Morning Star; members of the congregation are not charged a facility rental fee. Former member sons and daughters of Morning Star (i.e. those who were members during their youth/young adulthood and have joined other churches) who are in fellowship with the WELS/ELS are given member status for weddings and are not charged the facility rental fee.

\$250.00 cash or check to Morning Star Lutheran Church Date of facility rental payment: _____